Nueces County, Texas
Budget Transfer Form

The Honorable Commissioner's Court:

Please approve the following budget transfer request for:

Department No. 1270 Department Name: PURCHASING
(Please prepare a separate request for each department)

Key Code	Account Name	Increase	Decrease
5300	PROFESSIONAL SERVICES		225 ~~(224.25)~~
5680	FIXED ASSETS LESS THAN $1000	225 ~~224.25~~	
	TOTALS	225 ~~224.25~~	225 ~~(224.25)~~

This budget transfer is necessary to:

Fund the purchase of a digital camera for use in cataloging items for auction.

Contact Person: Elsa Saenz Telephone No: (361)888-0426

Elsa Saenz
Signature of Official/Dept. Head

04/01/2010
Date

Recommended by:

County Auditors Office Date

Budget Change Order

Notificaton of Commissioners Court Action:

Approved by the Commissioner's Court on
Revised & Approved by the Commissioner's Court on
Disapproved by the Commissioner's Court on

County Auditors Office Date

C:/MyDocuments/Forms/BudgetTransfer Form

ATTACHMENT 4, POLICY LETTER 1-93

COPY

Date: 3/1/2010

From: Diana Amesquita x0430 (Purchasing Department)

To: Mike Biddle, Director of Information Technology

Subject: *Request and Justification; Computer Equipment*

High Resolution Digital Camera for taking photos of coins, jewelry and other items for County Auction (Purchasing Department)

Attached is a requesting purchase order for computer equipment/software/training. Justification is provided below. When approved, please return to Nueces County Purchasing for processing.

(Department Head/Elected Official Signature)

Item: High Resolution Digital Camera

Justification

Need to be able to photograph close up images of coins, jewelry and other items for County Auction (Purchasing Department)

Item:

Justification

Item:

Justification

Item:

Justification

Recommended/Not Recommended:

Mike Biddle, Director of Information Technology _____

****** INFORMATION TECHNOLOGY: RETURN TO PURCHASING WHEN COMPLETED ******

** You may download and print this form online at http://10.37.144.54:90/dp/

NUECES COUNTY
INFORMATION TECHNOLOGY DEPARTMENT
901 Leopard Street, Room 308 Corpus Christi, Texas 78401-3602 voice: (361) 888-0373 fax: (361) 888-0744

March 30, 2010

To: Michael Robinson,
Assistant Purchasing Agent

From: Michael Scott,
Network System Manager

RE: PC Specifications (Purchasing Department) ~Diana Arvizquita
2451

The following specifications are for new computer related equipment. This equipment will be used in the Purchasing Department. Should you have any questions regarding these specifications, please contact me at ext. 0373.

Specifications

Item #1 Camera
Quantity 1

High Resolution camera
Minimum 7 megapixel, macro Len for close-up photos (estimate 4 to 9 inches focus length)and be able to take standard photos, minimum 1GB memory stick, USB cable to transport photos to local storage, manual and carrying case.

Michael Robinson

From: Michael Robinson
Sent: Wednesday, March 31, 2010 1:10 PM
To: Cheryl Chandler
Cc: Diana Amesquita; Elsa Saenz
Subject: RO for Attachment 4, IT SPECS #2451 (Purchasing)
Attachments: IT SPECS 2451.doc; CDW-G Quote_BNQF470.pdf

Per your department's ATTACHMENT 4 REQUEST and I.T. Specs # 2451, please submit **one (1) RO** as follows:

RO# 1

Vendor: CDW Government (V22433)

Item # 1	CANON POWERSHOT SD1300 IS DIG SILVER Part # 2002553 MFG # CAF-4214B001 Per NJPA 111309-CDW	1 EA @ $191.00/each
Item # 2	KINGSTON 4GB SDHC CLASS 4 FLASH CARD Part # 1137158 MFG # KDI-SD4/4GB State Contract # TX-DIR-SDD-673	1 EA @ $10.75/each
Item # 3	CASE LOGIC MEDIUM CAMERA CASE Part # 1841365 MFG # CSL-SLDC-202BLACK Per Quote # BNQF470 Per NJPA 111309-CDW IT SPECS # 2451 COPY TO MICHAEL ROBINSON	1 EA @ $22.50/each
		TOTAL $224.25

Please advise me of the RO number once it has been submitted.

Thanks,

Michael Robinson
Nueces County
Asst. Purchasing Agent
Office (361) 888-0428
Fax (361) 888-0458
Email: michael.robinson@co.nueces.tx.us

CDW·G

CDWG.com | 800.594.4239

OE400SPS

SALES QUOTATION

QUOTE NO.	ACCOUNT NO.	DATE
BNQF470	10750574	3/31/2010

BILL TO:
MICHAEL ROBINSON
901 LEOPARD ST RM 106

Accounts Payable
CORPUS CHRISTI , TX 78401-3602

Customer Phone #361.888.0428

SHIP TO:
NUECES COUNTY PURCHASING DEPT
Attention To: MICHAEL ROBINSON
901 LEOPARD ST RM 106

CORPUS CHRISTI , TX 78401-3602
Contact: MIKE
ROBINSON 361.888.0428

Customer P.O. # RFQ #2451

ACCOUNT MANAGER	SHIPPING METHOD	TERMS	EXEMPTION CERTIFICATE
DARREN BANK 866.244.0699	UPS Ground	MasterCard/Visa Govt	GOVT-EXEMPT

QTY	ITEM NO.	DESCRIPTION	UNIT PRICE	EXTENDED PRICE
1	2002553	CANON POWERSHOT SD1300 IS DIG SILVER Mfg#: CAF-4214B001 Contract: National Joint Powers Alliance 111309-CDW	191.00	191.00
1	1137158	KINGSTON 4GB SDHC CLASS 4 FLASH CARD Mfg#: KDI-SD4/4GB Contract: Texas DIR-SDD-673 DIR-SDD-673	10.75	10.75
1	1841365	CASE LOGIC MEDIUM CAMERA CASE Mfg#: CSL-SLDC-202BLACK Contract: National Joint Powers Alliance 111309-CDW	22.50	22.50
		SUBTOTAL		224.25
		FREIGHT		0.00
		TAX		0.00

US Currency

TOTAL 224.25

CDW Government
230 North Milwaukee Ave.
Vernon Hills, IL 60061
Phone: 847.371.5000

Fax: 312-705-8292

Please remit payment to:
CDW Government
75 Remittance Drive
Suite 1515
Chicago, IL 60675-1515

GL Side GL-General Ledger WB-Working Budget

SELECT Department Code: 1270 ; Key Code: 5000-END

Dept	Title	Director	FY	Qt	Pe
1270	County Purchasing	Elsa N. Saenz	09	04	9

Budg Cat	Description	Budget	Actual	Encumbrance	Balance	
510A	Salary - Dept Hd	73,612.00	33,974.40	0.00	39,638	
511	Salaries - Reg	245,477.00	114,406.55	0.00	131,070	
512	Salaries - OT	1,000.00	0.00	0.00	1,000	
513	Salaries - Temp	3,000.00	0.00	0.00	3,000	
514A	Salaries - Long	4,309.00	2,016.48	0.00	2,293	
515	Employee Benefit	98,490.00	51,545.04	0.00	46,945	
518	Other Personnel	2,880.00	1,329.12	0.00	1,551	
521	Office Exp & Sup	11,025.00	4,925.79	290.52	5,809	
521A	Postage & FedEx	1,543.00	1,334.37	964.86	-756	OVR
523	Telephone & Util	1,708.00	825.30	0.00	883	
524	M&R -Equip & Veh	1,800.00	183.18	185.20	1,432	
525	Gasoline/Fuel	1,000.00	276.09	0.00	724	
526	M&R -Bldg & Grnd	0.00	210.60	0.00	-211	OVR
530	Professnal Srvcs	5,000.00	200.00	0.00	4,800	
541	Othr Serv & Chrg	14,179.00	11,525.89	387.35	2,266	
551	Other Expense	5,964.00	4,781.95	2,799.03	-1,617	OVR
554	Travel	4,000.00	227.36	0.00	3,773	
	** Total Expense Accounts **					
		474,987.00	227,762.12	4,626.96	242,598	**

GL Side GL-General Ledger WB-Working Budget

SELECT Department Code: 1270 ; Key Code: 5000-END

Dept	Title	Director	FY	Qt	Pe
1270	County Purchasing	Elsa N. Saenz	09	04	9

Key	Description	Budget	Actual	Encumbrance	Balance	
5111	Salary-Dept Head	73,612.00	33,974.40	0.00	39,638	
5123	Salaries-Regular	245,477.00	114,406.55	0.00	131,070	
5125	Salary-Overtime	1,000.00	0.00	0.00	1,000	
5126	Salary-Temp Emps	3,000.00	0.00	0.00	3,000	
5131	Salary-Long Pay	4,309.00	2,016.48	0.00	2,293	
5150	Employee Benefit	0.00	0.00	0.00	0	
5151	Retirement	30,145.00	13,522.89	0.00	16,622	
5152	FICA	20,477.00	9,049.68	0.00	11,427	
5153	Medicare	4,789.00	2,116.34	0.00	2,673	
5154	Unemployment Tax	917.00	476.24	0.00	441	
5155	Group Health Ins	41,240.00	25,208.62	0.00	16,031	
5156	Workers Compensa	418.00	1,006.96	0.00	-589	OVR
5157	Life Insurance	340.00	116.08	0.00	224	
5158	CAF - 125 Admin	164.00	48.23	0.00	116	
5181	Car Allowance	2,880.00	1,329.12	0.00	1,551	
5210	Office Exp & Sup	11,025.00	0.00	0.00	11,025	
5211	Office Exp & Sup	0.00	1,089.26	0.00	-1,089	OVR
5212	Central Supply	0.00	2,711.23	0.00	-2,711	OVR
5213	PC Software Prog	0.00	1,102.91	0.00	-1,103	OVR
5215	Post Equip Rentl	0.00	14.20	0.00	-14	OVR
5216	Gulf Coast Mail	0.00	8.19	210.52	-219	OVR
5217	Postage & FedEx	1,543.00	1,334.37	964.86	-756	OVR
5218	Books, Magzs,Sub	0.00	0.00	80.00	-80	OVR
5230	Telephone & Util	1,708.00	0.00	0.00	1,708	
5232	Cellular Phones	0.00	778.20	0.00	-778	OVR
5239	Tip & Dump Fees	0.00	47.10	0.00	-47	OVR
5240	M&R-Veh & Equip	1,800.00	0.00	0.00	1,800	
5241	Gasoline	1,000.00	276.09	0.00	724	
5249	Car Repairs	0.00	155.00	0.00	-155	OVR
5251	Off Equip M&R	0.00	8.18	185.20	-193	OVR
5254	Small Equip M&R	0.00	20.00	0.00	-20	OVR
5268	Parts & Supplies	0.00	210.60	0.00	-211	OVR
5300	Professnal Srvcs	5,000.00	0.00	0.00	5,000	
5302	Ed Registra Fees	0.00	200.00	0.00	-200	OVR
5410	Other Srvcs&Chgs	13,600.00	0.00	0.00	13,600	
5414	Advert & Notices	0.00	9,879.74	0.00	-9,880	OVR
5417	Emply Srvc Award	0.00	880.00	0.00	-880	OVR
5441	Ins Exp-Self Ins	579.00	0.00	0.00	579	
5447	Memberships&Dues	0.00	150.00	0.00	-150	OVR
5463	Wearing Apparel	0.00	616.15	387.35	-1,004	OVR
5510	Other Expenses	5,964.00	0.00	0.00	5,964	
5515	Cntrct LeasePymt	0.00	444.00	0.00	-444	OVR
5517	Copiers/Print Sh	0.00	2,904.45	2,799.03	-5,703	OVR

Nueces County, Texas
Budget Transfer Form

FY 09/10

The Honorable Commissioner's Court

Please approve the following budget transfer request for:

Department No **1285** Dept Name **General Administration**
(Please prepare a separate request for each department)

Budget Category	Account Name	Increase To	Decrease From
5355	**Contingency Appropriations-Equip<$1,000**		738
5680	**Fixed Assets < $1,000**	738	
	TOTALS	**738**	**738**

This budget transfer is necessary to:

( ) Cover outstanding purchase orders
( ) To balance line item categories
( ) To cover temporary employee
(X) Other **Commissioners Courtroom - Table**

Discussion:

Signature of Official/Dept. Head

April 1, 2010
Date

Recommended by:

4/5/10
County Auditors Office

Budget Change Order # 14

Notificaton of Commissioners Court Action

Approved by the Commissioner's Court on
Revised by the Commissioner's Court on
Disapproved by the Commissioner's Court on

County Auditors Office

APFORM 119 (6/19/97)

•BUSINESS INTERIORS OF TX, INC.

CORNER N. CHAPARRAL & WILLIAM
223 N. CHAPARRAL
CORPUS CHRISTI, TX 78401

PHONE: 361-882-3456
FAX: 361-882-5666

P R O P O S A L

PROPOSAL: 20125

PROJECT#:
63-16

CLIENT NUMBER.:	QUOTE VALID	SALESPERSON	DATE:
007954	04/30/10	DARRYL MEADOWS TXMAS	03/30/10

PROPOSAL FOR:
Attn: Elsa Saenz
Nueces County Purchasing Department
901 Leopard Street #106
Corpus Christi, TX 78401

INSTALL AT:
Nueces County Purchasing Department
901 Leopard Street #106
Corpus Christi, TX 78401
Elsa Ph:888-0426;Fax888-0458

QTY	PRODUCT	DESCRIPTION	SELL	EXTENDED
1	963-85-122	HOOKER HALL CONSOLE 72W X 12D X 34H; NOT ON CONTRACT Tagging: COMMISSIONER'S COURT	718.15	718.15
1		DELIVERY/INSTALLATION	20.00	20.00
		*** HOOKER OUT OF STOCK UNTIL MAY 22ND. IF ORDERED THIS WEEK PRODUCT SHOULD ARRIVE JUNE 1ST. ***		

1285-5680

All orders require a 50% deposit. Balance due upon receipt of product.
Automatic 35% restocking fee for all cancelled orders & returned items

SUBTOTAL....:	718.15
INSTALL.....:	20.00
TOTAL	738.15

DEPOSIT REQUIRED: 369.00

ACCEPTED BY_____

DATE ACCEPTED_____

GL Side GL-General Ledger WB-Working Budget

SELECT Department Code: 1285 ; Key Code: 5000-END

Dept	Title	Director	FY	Qt	Pe
1285	General Administration	Samuel Loyd Neal Jr	09	04	9

Key	Description	Budget	Actual	Encumbrance	Balance	
5211	Office Exp & Sup	3,500.00	15.00	0.00	3,485	
5212	Central Supply	1,000.00	59.80	0.00	940	
5217	Postage & FedEx	375.00	83.70	307.22	-16	OVR
5218	Books, Magzs,Sub	0.00	0.00	0.00	0	
5220	Food&Kitchen Exp	1,000.00	0.00	0.00	1,000	
5221	Food & Edibles	0.00	64.63	0.00	-65	OVR
5230	Telephone & Util	0.00	155.13	0.00	-155	OVR
5251	Off Equip M&R	2,000.00	0.00	0.00	2,000	
5301	Attorney Fees	170,000.00	140,963.24	0.00	29,037	
5302	Ed Registra Fees	1,500.00	0.00	0.00	1,500	
5305	Adm&Consult Fees	59,000.00	3,100.00	600.00	55,300	
5307	Co Legal Exp-Oth	0.00	0.00	0.00	0	
5315	Audit Services	90,000.00	42,367.79	17,016.00	30,616	
5350	Reserve Appropri	14,317.00	0.00	0.00	14,317	
5351	Contingent Appro	970,800.00	0.00	0.00	970,800	
5352	Reserve for Jail	150,000.00	0.00	0.00	150,000	
5355	Cntn Appr<$1000	43,000.00	0.00	0.00	43,000	
5357	Resv Appr Pct 2	80,000.00	0.00	0.00	80,000	
5358	Resv Appr Pct 3	370,773.00	0.00	0.00	370,773	
5410	Other Srvcs&Chgs	1,000.00	0.00	0.00	1,000	
5414	Advert & Notices	1,600.00	697.20	0.00	903	
5437	Fees & Permits	0.00	0.00	0.00	0	
5443	Inter-Local Agr	0.00	0.00	0.00	0	
5447	Memberships&Dues	30,000.00	28,138.87	0.00	1,861	
5455	Services - Other	4,500.00	0.00	0.00	4,500	
5461	Truck Weighing	2,500.00	170.00	2,721.50	-392	OVR
5462	Video & Record	5,000.00	1,605.00	2,295.00	1,100	
5473	COG Annual Fee	26,200.00	25,092.00	0.00	1,108	
5476	Econ Devl-CC	10,000.00	0.00	10,000.00	0	EQL
5477	Econ Devl-Rbstwn	0.00	0.00	0.00	0	
5478	Economic Dev-Gen	99,500.00	32,875.00	59,625.00	7,000	
5480	Cnty Cleansweep	1,000.00	0.00	0.00	1,000	
5481	Hist Cmm/Lib Brd	11,862.00	2,900.00	0.00	8,962	
5490	Local Devel Auth	5,000.00	0.00	0.00	5,000	
5491	Tax Appraise Exp	901,022.00	418,180.00	418,182.00	64,660	
5510	Other Expenses	2,900.00	0.00	0.00	2,900	
5517	Copiers/Print Sh	0.00	2,183.29	1,972.43	-4,156	OVR
5518	Extra Copies	0.00	0.00	0.00	0	
5540	Travel Expenses	11,000.00	0.00	0.00	11,000	
5542	Trvl,Food,Lodge	0.00	757.94	0.00	-758	OVR
5661	Motor Vehicles	0.00	0.00	0.00	0	
5680	F Assets < $1000	0.00	0.00	738.15	-738	OVR

** Total Expense Accounts **

Nueces County, Texas
Budget Transfer Form

FY 09-10

The Honorable Commissioner's Court

Please approve the following budget transfer request for:

Department No. **1545** Dept Name **Keach Library Building**
(Please prepare a separate request for each department)

Budget Category	Account Name	Increase To	Decrease From
5233	**Electricity**		**4,230**
5300	**Professional Services**	**4,230**	
	TOTALS	**4,230**	**4,230**

This budget transfer is necessary to:

( ) Cover outstanding purchase orders
(X) To balance line item categories
( ) To cover temporary employee
(X) Other

Discussion: **Consultant services for windstorm certification**
Purchase Order Request (R110015)

Signature of Official/Dept. Head

April 1, 2010
Date

Recommended by:

4/5/10
County Auditors Office

Budget Change Order # 14

Notification of Commissioners Court Action

Approved by the Commissioner's Court on
Revised by the Commissioner's Court on
Disapproved by the Commissioner's Court on

County Auditors Office

APFORM 119 (6/19/97)

INTERNATIONAL CONSULTANT GROUP
P.O. Box 624
Corpus Christi, TX 78403
Phone 361.385.0385 Fax 361.826.5806

DATE: March 5, 2010
INVOICE # 122

Bill To:
Nueces County
Attn: Elsa Saenz
901 Leopard St
Corpus christi, TX 78401

RECEIVED
APR - 1 2010
Nueces County
Commissioners Court
Administration

Project:
Nueces County Library Windstorm Certification Project

DESCRIPTION	AMOUNT
Perfomed building inspection	
Review Existing and Perform Necessary Calculations	
Prepared inspection report	
Coordination with TDI	
Provide additional TDI roof materials and installation information	
Provide additional calculations on Cold Formed Steel TDI	
Prepare and submit windstorm documentation to the Texas Department of Insurance	
Performed additional inspections as instructed by TDI (03/05/10)	
Resubmit windstorm certification documetation as requested by TDI	
Total Amount:	**$ 4,230.00**
Balance Due	**$ 4,230.00**

COM. CT. ADMINISTRATION

PR#	R110015
PO#	
V#	V31871
DEPT-CODING	1545-5305
RECEIVING	

JC 4/1/10

Make all checks payable to ***International Consultant Group***
If you have any questions concerning this invoice, contact ***Jesus Jimenez, P.E. at 361.385.0385***

THANK YOU FOR YOUR BUSINESS!

GL Side GL-General Ledger WB-Working Budget

SELECT Department Code: 1545 ; Key Code: 5000-END

Dept	Title	Director	FY	Qt	Pe
1545	Keach Library Building	Glen R. Sullivan	09	04	9

Key	Description	Budget	Actual	Encumbrance	Balance	
5123	Salaries-Regular	21,424.00	10,062.01	0.00	11,362	
5125	Salary-Overtime	1,000.00	858.74	0.00	141	
5129	Salary-Holiday	0.00	309.00	0.00	-309	OVR
5131	Salary-Long Pay	1,257.00	580.32	0.00	677	
5150	Employee Benefit	0.00	0.00	0.00	0	
5151	Retirement	2,108.00	1,056.01	0.00	1,052	
5152	FICA	1,468.00	638.40	0.00	830	
5153	Medicare	343.00	149.28	0.00	194	
5154	Unemployment Tax	66.00	37.22	0.00	29	
5155	Group Health Ins	6,369.00	3,714.62	0.00	2,654	
5156	Workers Compensa	0.00	1,082.11	0.00	-1,082	OVR
5157	Life Insurance	83.00	14.03	0.00	69	
5158	CAF - 125 Admin	31.00	5.83	0.00	25	
5210	Office Exp & Sup	1,100.00	0.00	0.00	1,100	
5212	Central Supply	0.00	271.09	0.00	-271	OVR
5230	Telephone & Util	12,190.00	0.00	0.00	12,190	
5231	Tel Utility Exp	0.00	2,104.12	0.00	-2,104	OVR
5233	Electricity	91,000.00	31,420.21	0.00	59,580	
5234	Gas,H2O,Sewag,Gr	0.00	1,683.78	0.00	-1,684	OVR
5239	Tip & Dump Fees	0.00	682.80	682.80	-1,366	OVR
5240	M&R-Veh & Equip	500.00	0.00	0.00	500	
5260	M&R-Bldg & Grnds	54,836.00	0.00	0.00	54,836	
5261	Bldgs-M&R	0.00	0.00	36,636.00	-36,636	OVR
5264	Landscape&Grnds	0.00	259.61	0.00	-260	OVR
5265	Mechanical Systm	0.00	27,673.00	411.00	-28,084	OVR
5268	Parts & Supplies	0.00	779.98	1,063.00	-1,843	OVR
5305	Adm&Consult Fees	0.00	0.00	4,230.00	-4,230	OVR
5441	Ins Exp-Self Ins	579.00	0.00	0.00	579	
	** Total Expense Accounts **	194,354.00	83,382.16	43,022.80	67,949	**

Nueces County, Texas
Budget Transfer Form

FY 09-10

The Honorable Commissioner's Court

Please approve the following budget transfer request for:

Department No. 3300 Dept Name **Court Administration**
(Please prepare a separate request for each department)

Budget Category	Account Name	Increase To	Decrease From
5210	Office Expense & Supplies		6,200
5300	Professional Services	6,200	
	TOTALS	**6,200**	**6,200**

This budget transfer is necessary to:

( ) Cover outstanding purchase orders
( ) To balance line item categories
( ) To cover temporary employee
(X) Other _____

Discussion: Courthouse Technologies - Jury System Project - Additional MT costs to apply all patches, letters/reports, Build, Hotfixes & any other subsequent updates.

Signature of Official/Dept. Head

April 1, 2010
Date

Recommended by:

4/5/10
County Auditors Office

Budget Change Order # 14

Notification of Commissioners Court Action

Approved by the Commissioner's Court on _____
Revised by the Commissioner's Court on _____
Disapproved by the Commissioner's Court on _____

County Auditors Office

APFORM 119 (6/19/97)

Mike Biddle

From: Camille Hannah [channah@courthouse-technologies.com]
Sent: Wednesday, March 24, 2010 12:59 PM
To: Mike Biddle; Anne Lorentzen
Cc: Michael Scott; Dominga Rodriguez; Scott Kerr; Par Anand; Thom Gravelle
Subject: RE: CHT recommendations for Go-Live and project phased implementation

Importance: High

Hi Mike/Anne,

In consideration of this request, my recommendation is that we provide an annual fee for CHT to apply all patches, letters/reports, Build, Hotfixes and any other subsequent updates to the JMS.

In addition, in order for us to be able to completely and correctly apply updates, we require access to the IDS client workstation in the Jury Assembly Room & the PROD eResponse countywebserver.

The cost for this request will be $6200/year.

- DEPARTMENT Annual COSTS JC 3/25

Regards,

Camille J Hannah
Project Manager - Jury Management Division

Courthouse Technologies Ltd.
Suite #325 - 625 Agnes St.
New Westminster, BC
V3M 5Y4

Toll Free: 877-521-2199 Ext. 230
Phone: 604-521-2199 Ext. 230
Cell: 604-808-0094
Fax: 604-521-2990
email: channah@courthouse-technologies.com
website: www.courthouse-technologies.com

P.S. Follow me and get other useful updates from Courthouse Technologies on Twitter: CourthouseTech (http://twitter.com/courthousetech)

From: Mike Biddle [mailto:mike.biddle@co.nueces.tx.us]
Sent: Wednesday, March 24, 2010 6:48 AM
To: Camille Hannah; Anne Lorentzen
Cc: Michael Scott; Dominga Rodriguez; Scott Kerr; Par Anand
Subject: RE: CHT recommendations for Go-Live and project phased implementation

Camille,

You need to include the cost of a technician to install the upgrades to your software.

I do not have anyone available to dedicate to installing and testing upgrades.

GL Side GL-General Ledger WB-Working Budget

SELECT Department Code: 3300 ; Key Code: 5000-END

Dept	Title	Director	FY	Qt	Pe
3300	Court Administration	Anne E. Lorentzen	09	04	9

Budg Cat	Description	Budget	Actual	Encumbrance	Balance	
510A	Salary - Dept Hd	43,469.00	20,064.00	0.00	23,405	
511	Salaries - Reg	66,491.00	31,250.24	0.00	35,241	
513	Salaries - Temp	14,000.00	5,665.89	0.00	8,334	
514A	Salaries - Long	1,555.00	717.60	0.00	837	
515	Employee Benefit	40,635.00	21,074.64	0.00	19,560	
518	Other Personnel	8,000.00	582.56	2,829.20	4,588	
521	Office Exp & Sup	70,870.00	6,445.23	5,462.92	58,962	
521A	Postage & FedEx	41,432.00	32,373.92	28,477.92	-19,420	OVR
524	M&R -Equip & Veh	3,000.00	278.01	16.44	2,706	
530	Professnal Srvcs	11,000.00	4,000.00	360.00	6,640	
533	Spec Prsnl Serv	959,030.00	375,303.12	4,972.89	578,754	
541	Othr Serv & Chrg	52,590.00	2,050.00	3,130.50	47,410	
551	Other Expense	4,650.00	2,340.46	2,235.14	74	
554	Travel	1,500.00	226.38	0.00	1,274	
561	Capital Outlay	0.00	0.00	0.00	0	
	** Total Expense Accounts **	1,318,222.00	502,372.05	47,485.01	768,365	**

GL Side GL-General Ledger WB-Working Budget

SELECT Department Code: 3300 ; Key Code: 5000-END

Dept	Title	Director	FY	Qt	Pe
3300	Court Administration	Anne E. Lorentzen	09	04	9

Key	Description	Budget	Actual	Encumbrance	Balance	
5111	Salary-Dept Head	43,469.00	20,064.00	0.00	23,405	
5123	Salaries-Regular	66,491.00	31,250.24	0.00	35,241	
5126	Salary-Temp Emps	14,000.00	5,665.89	0.00	8,334	
5131	Salary-Long Pay	1,555.00	717.60	0.00	837	
5150	Employee Benefit	0.00	0.00	0.00	0	
5151	Retirement	10,363.00	4,677.73	0.00	5,685	
5152	FICA	7,782.00	3,347.33	0.00	4,435	
5153	Medicare	1,820.00	782.89	0.00	1,037	
5154	Unemployment Tax	351.00	180.89	0.00	170	
5155	Group Health Ins	19,996.00	11,663.26	0.00	8,333	
5156	Workers Compensa	145.00	362.96	0.00	-218	OVR
5157	Life Insurance	127.00	42.09	0.00	85	
5158	CAF - 125 Admin	51.00	17.49	0.00	34	
5180	Other Personnel	3,000.00	0.00	0.00	3,000	
5185	Contract Personn	5,000.00	582.56	2,829.20	1,588	
5210	Office Exp & Sup	70,870.00	0.00	0.00	70,870	
5211	Office Exp & Sup	0.00	125.00	3,144.16	-3,269	OVR
5212	Central Supply	0.00	1,758.23	0.00	-1,758	OVR
5215	Post Equip Rentl	0.00	418.94	0.00	-419	OVR
5216	Gulf Coast Mail	0.00	4,143.06	2,318.76	-6,462	OVR
5217	Postage & FedEx	41,432.00	32,373.92	28,477.92	-19,420	OVR
5218	Books, Magzs,Sub	0.00	0.00	0.00	0	
5240	M&R-Veh & Equip	3,000.00	0.00	0.00	3,000	
5251	Off Equip M&R	0.00	241.56	0.00	-242	OVR
5254	Small Equip M&R	0.00	0.00	0.00	0	
5258	Radio&Camera M&R	0.00	36.45	16.44	-53	OVR
5300	Professnal Srvcs	11,000.00	0.00	0.00	11,000	
5303	Med,Dent,Hos,Lab	0.00	0.00	360.00	-360	OVR
5311	Software Srvcs	0.00	4,000.00	0.00	-4,000	OVR
5335	Jurors-Grnd Jury	30,000.00	13,250.00	0.00	16,750	
5336	Jurors-All Crts	753,530.00	353,360.00	3,754.66	396,415	
5339	Jury-Hotel&Meals	2,000.00	217.42	75.73	1,707	
5340	Visiting Judges	1,000.00	0.00	0.00	1,000	
5343	Trnscript&Interp	22,500.00	8,475.70	1,142.50	12,882	
5344	Appt Atty-CapTrl	150,000.00	0.00	0.00	150,000	
5410	Other Srvcs&Chgs	900.00	0.00	0.00	900	
5414	Advert & Notices	370.00	0.00	130.50	240	
5435	Equip Rentals	0.00	0.00	0.00	0	
5443	Inter-Local Agr	46,220.00	0.00	0.00	46,220	
5447	Memberships&Dues	100.00	50.00	0.00	50	
5471	Other Comm Pgrms	2,000.00	2,000.00	0.00	0	EQL
5495	Teen Court	3,000.00	0.00	3,000.00	0	EQL
5510	Other Expenses	4,650.00	0.00	0.00	4,650	

Nueces County, Texas
Budget Transfer Form

The Honorable Commissioner's Court

Please approve the following budget transfer request for:

Department No. 3700 Department Name: Administration

(Please prepare a separate request for each department)

Key Code	Account Name	Increase	Decrease
~~5610~~ 5680	Capital Outlay	200.00	
5210	Office Expenses & Supplies		200.00
	TOTALS	200.00	200.00

This budget transfer is necessary to:

To cover purchase of printers for the warrants division.

Contact Person: Juanita M. Cabrera Telephone No: 887-2299

Signature of Official/Dept. Head

April 1, 2010

Recommended by:

County Auditors Office 4/5/10 Date Budget Change Order 14

Notification of Commissioners Court Action

Approved by the Commissioner's Court on

Revised by the Commissioner's Court on

Disapproved by the Commissioner's Court on

County Auditors Office Date

C:/MyDocuments/Forms/BudgetTransfer Form

GL Side GL-General Ledger WB-Working Budget

SELECT Department Code: 3700 ; Key Code: 5000-END

Dept	Title	Director	FY	Qt	Pe
3700	County Sheriff	Jim Kaelin	09	04	9

Budg Cat	Description	Budget	Actual	Encumbrance	Balance	
510	Salary - Ofcls	76,808.00	38,404.08	0.00	38,404	
511	Salaries - Reg	2,226,389.00	995,749.98	0.00	1,230,639	
512	Salaries - OT	95,000.00	69,597.23	0.00	25,403	
513	Salaries - Temp	5,000.00	4,649.54	0.00	350	
514A	Salaries - Long	2,934.00	1,354.32	0.00	1,580	
514B	Supplemental Pay	97,325.00	50,239.29	0.00	47,086	
514C	Inter-Dept Reimb	0.00	90.30	0.00	-90	OVR
515	Employee Benefit	780,794.00	411,319.23	0.00	369,475	
521	Office Exp & Sup	42,050.00	18,152.67	1,075.51	22,822	
521A	Postage & FedEx	4,808.00	2,209.60	1,858.62	740	
522	Food & Ktchn Exp	0.00	0.00	0.00	0	
523	Telephone & Util	34,541.00	13,637.84	0.00	20,903	
524	M&R -Equip & Veh	150,000.00	32,389.62	3,599.38	114,011	
525	Gasoline/Fuel	160,000.00	83,436.72	0.00	76,563	
526	M&R -Bldg & Grnd	5,000.00	1,395.75	0.00	3,604	
530	Professnal Srvcs	29,500.00	5,659.00	2,700.00	21,141	
541	Othr Serv & Chrg	1,318,662.00	123,338.73	984,578.87	210,744	
551	Other Expense	27,577.00	10,272.93	8,811.74	8,492	
554	Travel	9,500.00	952.95	60.00	8,487	
561	Capital Outlay	2,100.00	1,693.64	0.00	406	
	** Total Expense Accounts **	5,067,988.00	1,864,543.42	1002,684.12	2,200,760	**

GL Side GL-General Ledger WB-Working Budget

SELECT Department Code: 3700 ; Key Code: 5000-END

Dept	Title	Director	FY	Qt	Pe
3700	County Sheriff	Jim Kaelin	09	04	9

Budg Cat	Description	Budget	Actual	Encumbrance	Balance	
510	Salary - Ofcls	76,808.00	38,404.08	0.00	38,404	
511	Salaries - Reg	2,226,389.00	995,749.98	0.00	1,230,639	
512	Salaries - OT	95,000.00	69,597.23	0.00	25,403	
513	Salaries - Temp	5,000.00	4,649.54	0.00	350	
514A	Salaries - Long	2,934.00	1,354.32	0.00	1,580	
514B	Supplemental Pay	97,325.00	50,239.29	0.00	47,086	
514C	Inter-Dept Reimb	0.00	90.30	0.00	-90	OVR
515	Employee Benefit	780,794.00	411,319.23	0.00	369,475	
521	Office Exp & Sup	42,050.00	18,171.85	1,056.33	22,822	
521A	Postage & FedEx	4,808.00	2,249.97	1,818.25	740	
522	Food & Ktchn Exp	0.00	0.00	0.00	0	
523	Telephone & Util	34,541.00	13,637.84	0.00	20,903	
524	M&R -Equip & Veh	150,000.00	32,389.62	3,599.38	114,011	
525	Gasoline/Fuel	160,000.00	83,436.72	0.00	76,563	
526	M&R -Bldg & Grnd	5,000.00	1,395.75	0.00	3,604	
530	Professnal Srvcs	29,500.00	5,659.00	2,700.00	21,141	
541	Othr Serv & Chrg	1,318,662.00	125,257.53	982,660.07	210,744	
551	Other Expense	27,577.00	10,272.93	8,811.74	8,492	
554	Travel	9,500.00	952.95	60.00	8,487	
561	Capital Outlay	2,100.00	1,693.64	0.00	406	
	** Total Expense Accounts **					
		5,067,988.00	1,866,521.77	1000,705.77	2,200,760	**

GL Side GL-General Ledger WB-Working Budget

SELECT Department Code: 3700 ; Key Code: 5000-END

Dept	Title	Director	FY	Qt	Pe
3700	County Sheriff	Jim Kaelin	09	04	9

Key	Description	Budget	Actual	Encumbrance	Balance	
5101	Salary-Official	76,808.00	38,404.08	0.00	38,404	
5123	Salaries-Regular	2,226,389.00	995,749.98	0.00	1,230,639	
5125	Salary-Overtime	95,000.00	54,015.60	0.00	40,984	
5126	Salary-Temp Emps	5,000.00	4,649.54	0.00	350	
5129	Salary-Holiday	0.00	14,880.63	0.00	-14,881	OVR
5130	Comp Time Paid	0.00	701.00	0.00	-701	OVR
5131	Salary-Long Pay	2,934.00	1,354.32	0.00	1,580	
5132	Supplemental Pay	97,325.00	50,239.29	0.00	47,086	
5140	Reimb-Sal&Supple	0.00	90.30	0.00	-90	OVR
5150	Employee Benefit	0.00	0.00	0.00	0	
5151	Retirement	232,169.00	104,670.28	0.00	127,499	
5152	FICA	155,214.00	70,073.63	0.00	85,140	
5153	Medicare	36,300.00	16,387.90	0.00	19,912	
5154	Unemployment Tax	6,795.00	3,530.66	0.00	3,264	
5155	Group Health Ins	319,543.00	166,549.57	0.00	152,993	
5156	Workers Compensa	27,775.00	48,829.91	0.00	-21,055	OVR
5157	Life Insurance	2,108.00	909.44	0.00	1,199	
5158	CAF - 125 Admin	890.00	352.48	0.00	538	
5170	Reimb-Benefits	0.00	15.36	0.00	-15	OVR
5210	Office Exp & Sup	42,050.00	0.00	0.00	42,050	
5211	Office Exp & Sup	0.00	3,235.83	268.01	-3,504	OVR
5212	Central Supply	0.00	14,073.88	0.00	-14,074	OVR
5213	PC Software Prog	0.00	406.00	0.00	-406	OVR
5215	Post Equip Rentl	0.00	222.15	450.00	-672	OVR
5216	Gulf Coast Mail	0.00	137.69	205.32	-343	OVR
5217	Postage & FedEx	4,808.00	2,249.97	1,818.25	740	
5218	Books, Magzs,Sub	0.00	96.30	133.00	-229	OVR
5221	Food & Edibles	0.00	0.00	0.00	0	
5230	Telephone & Util	34,541.00	0.00	0.00	34,541	
5231	Tel Utility Exp	0.00	1,248.91	0.00	-1,249	OVR
5232	Cellular Phones	0.00	8,396.35	0.00	-8,396	OVR
5235	Pagers&Other Tel	0.00	3,992.58	0.00	-3,993	OVR
5240	M&R-Veh & Equip	150,000.00	0.00	0.00	150,000	
5241	Gasoline	160,000.00	83,436.72	0.00	76,563	
5248	Car Accessories	0.00	102.69	0.00	-103	OVR
5249	Car Repairs	0.00	24,993.97	837.46	-25,831	OVR
5251	Off Equip M&R	0.00	12.76	0.00	-13	OVR
5254	Small Equip M&R	0.00	218.21	0.00	-218	OVR
5255	Tools & Supplies	0.00	626.73	0.00	-627	OVR
5258	Radio&Camera M&R	0.00	6,262.76	2,761.92	-9,025	OVR
5260	M&R-Bldg & Grnds	5,000.00	0.00	0.00	5,000	
5261	Bldgs-M&R	0.00	0.00	0.00	0	
5262	Janitorial Suppl	0.00	1,181.94	0.00	-1,182	OVR